



# THANK YOU

for purchasing the #1 safe in America!



LIMITED LIFETIME WARRANTY

## USE & CARE MANUAL

To activate your LIFETIME WARRANTY go to

[WWW.LIBERTYSAFE.COM](http://WWW.LIBERTYSAFE.COM)

Click on the REGISTER WARRANTY button on the home page to complete registration and print out warranty confirmation.

*You will need the serial number of your safe to register*

## LIBERTY SAFE AND SECURITY PRODUCTS' LIMITED LIFETIME END CUSTOMER WARRANTY

**Limited Lifetime Warranty:** Liberty Safe and Security Products, Inc. (Liberty) is proud of the workmanship of the product you have just purchased. Liberty warrants that each new safe will be free from defects in material and workmanship for the lifetime of the original purchaser. If there is a defect in either materials or workmanship during your lifetime, we will repair or replace your safe at no cost to purchaser within the United States and Canada. Liberty will also repair or replace at no cost to the warranted party, any warranted safe that is damaged during a fire, break-in or break-in attempt within the United States and Canada during the lifetime of the original purchaser if the homeowner's insurance policy will not cover the damage. The lifetime warranty does not include the lock or painted surface.

**Outside of the United States & Canada:** Liberty warrants that each new safe will be free from defects in material and workmanship of the safe mechanism for the lifetime of the original purchaser. If there is a defect in either materials or workmanship in the mechanism during your lifetime, we will provide replacement parts of like type and function for your safe at no cost to purchaser. However service costs will be the responsibility of the safe owner. Customers outside of the United States and Canada are responsible for all freight charges in safes replaced under the fire and burglary warranty.

**Lock and Painted Surface Warranty:** Locks and painted surfaces are warranted to be free from defects in workmanship and materials for a period of five years from the date of purchase. Within this five year period Liberty will repair (including labor within the United States and Canada) and/or provide parts of like size and type at no cost to the warranted party.

**Electrical Items Warranty:** Light fixtures, transformers, cords, and light switches are warranted to be free from defects in workmanship and materials for a period of 1 year from the date of purchase.

Liberty's obligation under the Limited Lifetime Warranty is limited to the repair (including labor within the United States and Canada) or replacement of any product that proves to be defective or damaged during a fire, break-in or break-in attempt, with a product of like size and type. Claims shall be made under this warranty by calling 800-247- 5625 or writing to Liberty Safe and Security Products, 1199 West Utah Avenue, Payson, Utah 84651. Any claims made for fire, break-in or break-in attempts must be accompanied by a copy of your homeowner's insurance statement of coverage, and a report made by the police or fire department. A claim must be made within six months of the break-in.

Liberty takes seriously its obligation to stand behind its product with this warranty as long as the safe is properly installed and cared for as instructed in the Owner's Use and Care Manual. The warranty does not apply to safes or parts that have been misused, neglected or subjected to unusual or extreme conditions and/or environments, or to unreasonable wear and tear. Changing or modifying the safe in ways that affect its intended use will void this warranty. As a special service to you, the limited lifetime warranty can be transferred to subsequent purchasers or owners with the prior written consent from Liberty. Simply contact our Customer service team with your request. Liberty reserves the right to deny a request or transfer for any reason.

**Limitation of Remedies:** In no case shall Liberty be liable for any special, incidental, or consequential damages based upon breach of warranty, breach of contract, negligence, strict tort, or any other legal theory. Such damages include, but are not limited to, loss of profits, loss of savings or revenue, loss of the contents of the safe or vault door, loss of use of the safe or vault door, or any associated equipment, cost of capital, cost of any substitute equipment, facilities or services, downtime, the claims of third parties including customers, and injury to property.

**Warranty Registration:** Online registration must also be completed within (30) days of purchase. Failure to register the product shall void any warranty.

**No Other Warranties:** This agreement is understood to be the complete and exclusive agreement between the parties, superseding all prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this agreement. No employee of Liberty or any other party is authorized to make any warranty in addition to those made in this agreement.

**THIS WARRANTY PERTAINS ONLY TO THE LIBERTY SAFE ITSELF, AND DOES NOT EXTEND TO THE CONTENTS OF THE SAFE. FOR OPTIMAL SECURITY AND PROTECTION, SAFES SHOULD BE BOLTED TO THE FLOOR. PLEASE REFER TO THE USE & CARE MANUAL FOR DETAILS ON ANCHORING YOUR SAFE TO THE FLOOR.**

**Disclaimer of Warranty:**  
THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH EXTENDS BEYOND THE WARRANTY SPECIFIED ABOVE, AND IN NO EVENT SHALL THIS WARRANTY BE DEEMED TO COVER INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND.

**Venue and Choice of Law:** Any claims arising from this limited warranty shall be resolved in the State of Utah and Utah law will apply to any dispute

**Congratulations** on your purchase of your new high quality security safe designed and built by America's #1 gun safe company—Liberty Safe! To insure proper set up and installation, **PLEASE READ THIS USE AND CARE MANUAL** before opening your safe.



## **SAFETY PRECAUTIONS**

The safe door is heavy. Do not open the door with the safe on an uneven or unstable floor. Hanging on an open door may cause the safe to tip forward when not lag-bolted to the floor, resulting in serious injury or death to yourself or others. If you have or have occasion to have small children in your home, please make sure you never leave your safe unsecured. It is possible for small children to climb inside your safe and become locked in. This could result in serious injury or death.

## **PACKAGING MATERIALS**

After opening the safe, remove the plastic protectors or foam in the corners of the door. The fire seal is covered with a thin protective film. Please remove film before using the safe. (Note: DO NOT remove any part of the black rigid fire seal)

## **INSPECT YOUR SAFE**

Inspect your safe for shipping damage as soon as you receive it. If you find any damage, please contact the delivery company (or carrier) immediately. Any damage not noted upon delivery must be reported within fifteen (15) days or there will be no recourse.

## **SERIAL NUMBER & MASTER COMBINATION** (See opening instructions before proceeding)



**PLEASE NOTE:** If your safe has been installed with an S&G Electronic Lock, use the Electronic Lock Opening Instructions on page 8 before proceeding.

place serial number  
and combination here

Your safe's **serial number** is located in two (2) locations on the safe. One is located on the top of the safe, back right side. The second is located inside the opening edge of the door. Compare the serial number in this manual with the serial number on the safe. All serial numbers should match. If they do not, contact your local dealer or Liberty Safe immediately. **You will need your safe serial number when contacting customer service about your safe.**



**PLEASE NOTE:** Record your safe's serial number and combination and store in a secure location **OTHER THAN YOUR SAFE**. (For storage suggestions see lost combination sec.)

## **MANUAL LOCK—OPENING INSTRUCTIONS (FIRST TIME)**

The combination lock on your safe has been set randomly at the factory. Most safes come standard with a key-locking dial. To unlock the dial, insert the dial key and turn the key a half a turn clockwise. Turn the dial to the right (clockwise). The dial should stop at about "87". Turn safe handle and open door. **With door open**, you can now verify your combination.



**PLEASE NOTE:** If the dial does not stop at "87" and continues to spin freely, the lock has been activated and you will need to open the combination (see paragraph on page 5 named LOCK—OPENING INSTRUCTIONS) with the door closed.

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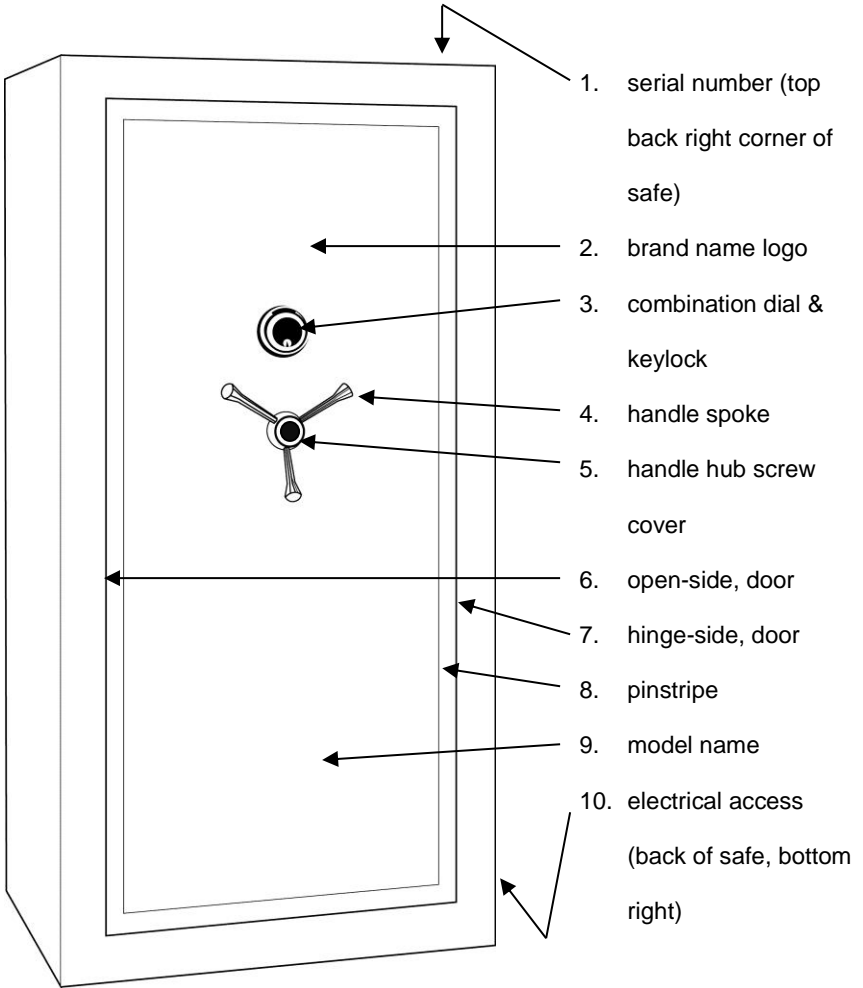
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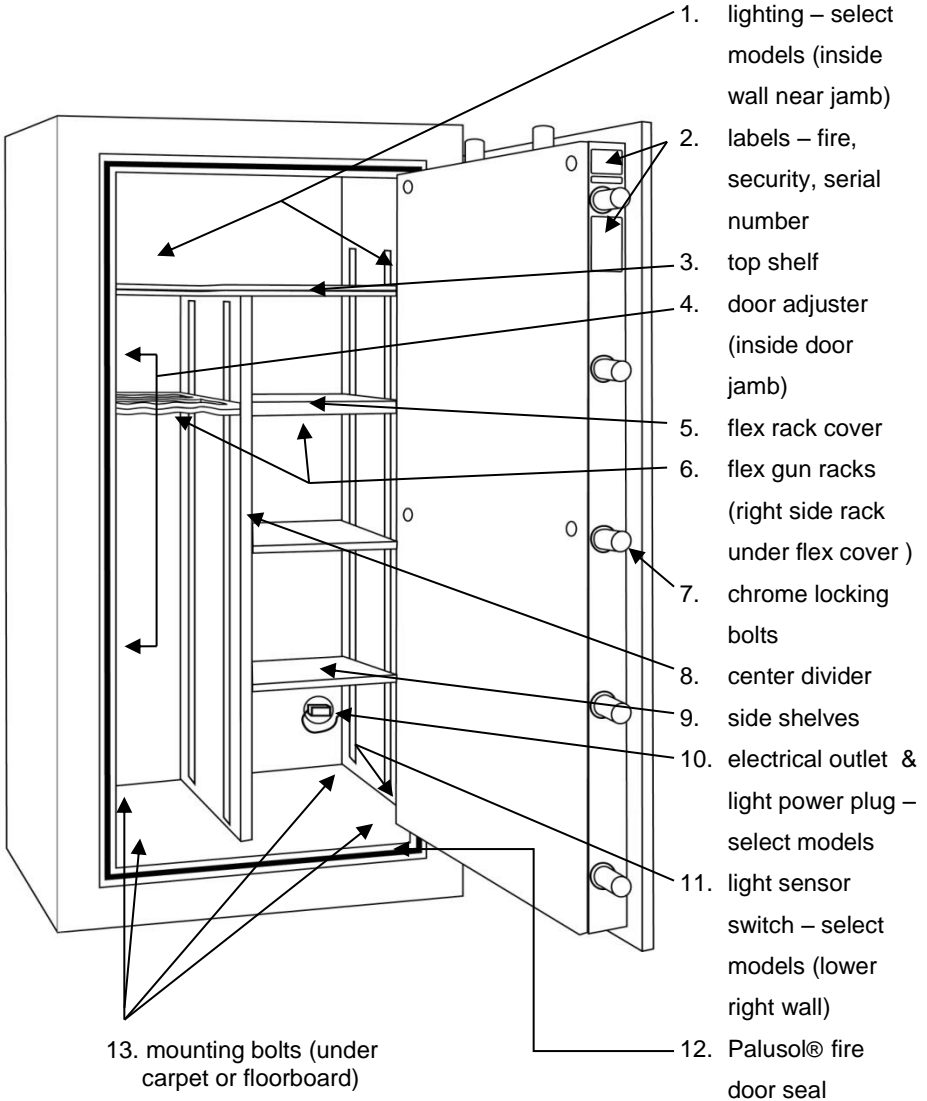
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**Large Safe Outside**

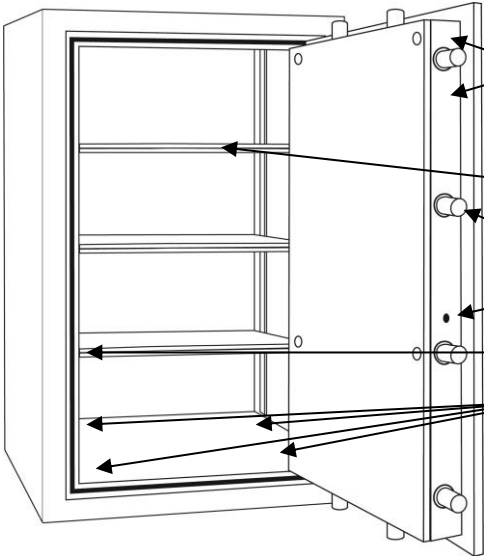
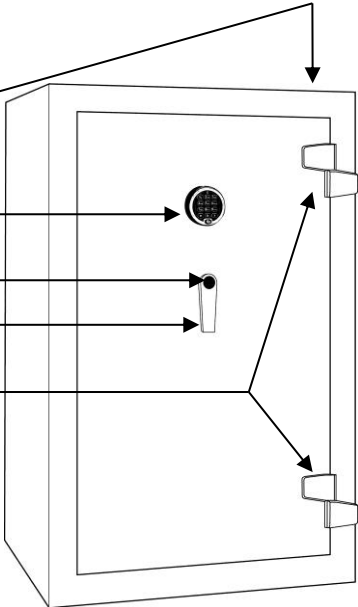


**Large Safe Inside**



**Small Safe**

- 1. serial number (top of safe, back right corner)
- 2. Liberty electronic lock
- 3. handle screw cover
- 4. handle
- 5. hinges



- 1. serial number, fire, and UL labels (top edge inside door)
- 2. executive shelf
- 3. locking bar
- 4. lock-out bolt hole
- 5. Palusol® fire seal
- 6. mounting bolts (under carpet)

**EXTENDING BOLTS BEFORE VERIFYING COMBINATION**

It is preferred to verify your safe combination **with the door open**. If there are problems, it is easier to service the lock or mechanism with the door open. Before verifying your combination, you will need to extend the door bolts while the door is open. Keep door open. You can now verify your combination.

**VERIFYING THE COMBINATION**

The combination lock on your safe has been set randomly at the factory. After completely dialing the combination provided with your safe, turn the safe handle and open door. With the door open it is recommended that you verify the combination opens a few times before using the safe. It is also strongly recommended to do this after moving the safe.

**LOCK—OPENING INSTRUCTIONS**

The lock requires accurate alignment with the index mark (located at twelve noon on the dial ring). Always turn the dial slowly and steadily when entering your combination to avoid dialing past your numbers. **Never spin the dial rapidly back and forth as this may cause damage to the lock.** If you go past any number – even if by only a half a number – the entire combination must be re-dialed. To verify your combination, follow the four steps below. Copy your combination numbers from page 1 to the spaces below.



**Step 1**  
Turn the dial counterclockwise (LEFT) at least 4 times stopping on the 1<sup>st</sup> number at the index mark.

1<sup>st</sup> # \_\_\_\_\_



**Step 2**  
Turn the dial clockwise (RIGHT) passing the 2<sup>nd</sup> number twice. Stop on it the 3<sup>rd</sup> time.

2<sup>nd</sup> # \_\_\_\_\_



**Step 3**  
Turn the dial counterclockwise (LEFT) passing the 3<sup>rd</sup> number once. Stop on it the 2<sup>nd</sup> time.

3<sup>rd</sup> # \_\_\_\_\_



**Step 4**  
Turn the dial clockwise (RIGHT) until the dial stops (about 87). You will feel some resistance at about 95. Keep turning until the dial completely stops at about 87.

**Step 5** – If combination is entered correctly, you will be able to easily turn the safe handle and open the safe.



**IF COMBINATION DOES NOT WORK, DO NOT CLOSE DOOR! Try Again. Refer to the TROUBLE SHOOTING GUIDE in the back of this manual for more help.**

**USING THE KEY-LOCK (DAY-LOCK) FEATURE**



**PLEASE NOTE:** The Key-lock will prevent the dial from being turned to open the safe. However, to obtain the highest level of security it is recommended to lock the safe using the combination and key-lock together rather than the key-lock alone.



## USING THE KEY-LOCK (DAY-LOCK) FEATURE (CONTINUED)

Before using the key-lock feature you will need to close the door and rotate the handle until the bolts extend into their locked position.

Step 1. Rotate the dial to the number 0.

Step 2. Insert the key and turn it 180 degrees counterclockwise until it stops (the jagged edge of the key should be facing up).

Step 3. Remove the key and verify the safe is locked by trying to turn the handle.

NOTE: If the safe is NOT locked, try rotating the dial counterclockwise to the number 4 and then back clockwise to 0, then repeat steps 2-3.

## CHANGING COMBINATIONS ON MANUAL LOCKS

It is inadvisable for anyone other than a CERTIFIED LOCKSMITH to change the combination on a manual lock. Changing the combination by anyone other than a certified technician will void the lock portion of your warranty. Call your dealer or Customer Service Representative at Liberty Safe (800) 247-5625, press 0, for help locating an approved locksmith. As part of our continuing service, a record of your combination by serial number is kept on file at Liberty Safe. If you lose your combination it can be restored to you for a \$25.00 research fee provided you have informed Liberty of any combination changes and you have also met the documentation requirements. See the Lost Combination and Key section of this manual for more details and information about storing your combination.

## Electronic Locks

Your safe may have one of the following three model electronic locks. Be sure to choose the correct model instructions before attempting to use your electronic safe lock.

### SafeLogic TopLit Electronic Lock



**⚠ WARNING!** All Electronic locks are set at the factory to 123456. For security purposes, you should change this combination to your own, new combination number. (See instructions below)

**⚠** Before entering your electronic lock combination, center the handle between left and right stop points. **If the handle or locking mechanism is putting pressure on the lock, it may not open.**

**⚠** Before entering your electronic lock combination, remove any static charge you may have by touching your finger to the body of the safe. **Discharging static electricity into the lock can damage it and prevent proper operation**

### Read Before opening your electronic lock for the first time

Enter the factory set 6 digit master combination (1,2,3,4,5,6 ). When each number is pressed, the lock will chirp and the blue LED on the keypad will momentarily light up. After entry of a valid code a single beep will follow, indicating the lock has opened and it is okay to turn the handle and open the safe door. You have **6 seconds** to turn the handle. If you wait longer than 6 seconds, the lock will re-lock and you will need to enter the code again. If you experience any problems opening your safe, refer to the Trouble Shooting section in this manual. If you pause more than 15 seconds between each number the lock will assume you do not wish to continue and will reset itself.

As a security feature, if 4 incorrect codes are entered in a row, your lock will stop accepting combinations for a period up to 5 minutes. To lock your safe, close the door and turn the handle fully to the closing position. You should hear the lock 'click' indicating the lock bolt has dropped into place. Check by trying to turn the handle

## SAFELOGIC BACKLIT ELECTRONIC LOCK —OPENING INSTRUCTIONS



**⚠ WARNING!** All Electronic locks are set at the factory to 123456 . For security purposes, you should change this combination to your own, new combination number. (See instructions below)

**⚠** Before entering your electronic lock combination, center the handle between left and right stop points. **If the handle or locking mechanism is putting pressure on the lock, it may not open.**

**⚠** Before entering your electronic lock combination, remove any static charge you may have by touching your finger to the body of the safe. **Discharging static electricity into the lock can damage it and prevent proper operation.**

### Opening your SafeLogic BackLit electronic lock for the first time

Enter the factory set 6 digit master combination (1,2,3,4,5,6 ). When each number is pressed, the lock will chirp and the green LED on the keypad will momentarily light up. After pressing the last number of your combination, you should hear the motor inside of the lock retract indicating the lock has opened and it is okay to turn the handle and open the safe door. You have **6 seconds** to turn the handle. If you wait longer than 6 seconds, the lock will re-lock and you will need to enter the code again. If you experience any problems opening your safe, refer to the Trouble Shooting section in this manual. If you pause more than 15 seconds between each number the lock will assume you do not wish to continue and will reset itself.

As a security feature, if 4 incorrect codes are entered in a row, your lock will stop accepting combinations for a period up to 5 minutes. To lock your safe, close the door and turn the handle until it stops. You should hear the lock 'click' indicating the lock bolt has dropped into place. Check by trying to turn the handle.

### Changing an Existing Code on SafeLogic TopLit and BackLit

Press 000000 (existing code) (new code) (new code)

After each time the combination is entered, the lock chirps to acknowledge the entry. Wait for the chirps before proceeding. If a series of 3 chirps sounds after entry, the new user code will not be accepted and the old code will remain. You will need to start over.

For example, if you want to set a new code to a code of 4 4 6 6 3 3 and the existing code is 1 2 3 4 5 6, you will use the following procedure:

Press 000000 (existing code) (4 4 6 6 3 3) (4 4 6 6 3 3)

This procedure will change or set the existing code to: 4 4 6 6 3 3

**Note:** Verify the new code at least 3 times before closing the door to make sure the code has been programmed correctly.

**PROLOGIC L01 ELECTRONIC LOCK – OPENING INSTRUCTIONS**



**⚠️ WARNING!** All Electronic locks are set at the factory to 123456. For security purposes, you should change this combination to your own, new combination number. (See instructions below)

**⚠️** Before entering your electronic lock combination, center the handle between left and right stop points. **If the handle or locking mechanism is putting pressure on the lock, it may not open.**

**Opening your ProLogic L01 electronic lock for the first time**

Enter the factory set 6 digit manager combination (1,2,3,4,5,6). When each number is pressed, the lock will chirp and your entry will be displayed on the LCD screen. After pressing the last number of your combination, you should hear the motor inside of the lock retract and the word "Verified" displayed on the screen indicating the lock has opened and it is okay to turn the handle and open the safe door. You have **6 seconds** to turn the handle. If you wait longer than 6 seconds, the lock will re-lock and you will need to enter the code again. If you experience any problems opening your safe, refer to the Trouble Shooting section in this manual. If you pause more than 15 seconds between each number the lock will assume you do not wish to continue and will reset itself. To lock your safe, close the door and turn the handle fully to the closing position. You should hear the lock 'click' indicating the lock bolt has dropped into place. Check by trying to turn the handle

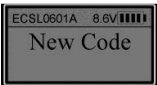
**Changing Code on ProLogic L01**

**⚠️ WARNING! Please keep door open when changing Electronic Combination!** After you have changed the combination on your electronic lock to your own unique combination, please keep it in a safe place other than inside the safe.

Press the Menu/OK button. The LCD screen will display "Select Menu", press the "▲" or "▼" button, until you see "System Menu" and press the Menu/OK button. Enter the code you want to change. Press the "▲" or "▼" button until you see "Change Code" and follow the prompts.



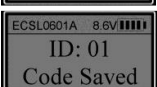
Press "Menu/OK".



Enter a code (6 digits).



Enter the same code again (6 digits).

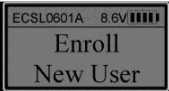


The code is changed successfully.

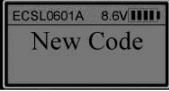
**Note:** When user enters a code, if a wrong digit is entered, push "Back" button to re-enter. When a code is entered, the display will show the last digit entered.

**Enroll a User Code**

Press the Menu/OK button. The LCD screen will display “**Select Menu**”, press the “▲” or “▼” button, until you see “System **Menu**”, Press OK. Enter the Manager Code and then “**Select Menu**” will appear. Press the “▲” or “▼” button until you see “**Enroll New User**” and follow the prompts.



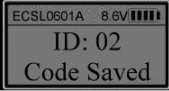
Press “Menu/OK”.



Enter a code (6 digits).



Enter the same code again (6 digits).



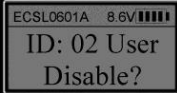
The second code with ID No. 02 is enrolled successfully.

**Disable the User Code**

Press the Menu/OK button. The LCD screen will display “**Select Menu**”, press the “▲” or “▼” button, until you see “System **Menu**”. Press OK. Enter the Manager Code and then “**Select Menu**” will appear. Press the “▲” or “▼” button, until you see “**Disable User**” and follow the prompts.



Press “Menu/OK”.



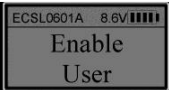
Press “Menu/OK”.



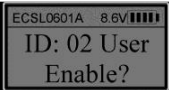
Now the user is disabled.

**Enable the User Code**

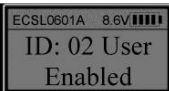
Press the Menu/OK button. The LCD screen will display “**Select Menu**”, press the “▲” or “▼” button, until you see “System **Menu**”. Press OK. Enter the Manager Code and then “**Select Menu**” will appear. Press the “▲” or “▼” button, until you see “**Enable User**” and follow the prompts.



Press “Menu/OK”.



Press “Menu/OK”.



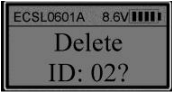
Now the user is enabled.

## Delete User

Press the Menu/OK button. The LCD screen will display “**Select Menu**”, press the “▲” or “▼” button, until you see “System **Menu**”. Press OK. Enter the Manager Code and then “**Select Menu**” will appear. Press the “▲” or “▼” button, until you see the menu selection “Delete **User**” and follow the prompts.



Press “Menu/OK”.



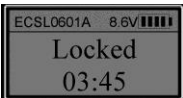
Press “Menu/OK”.

User Code has been deleted

## Wrong entry penalty

Four (4) consecutive wrong code entries initiates a 4-minute Penalty Time . During Penalty Time the entry pad is not functional and no operations are permitted.

The entry pad will start counting down with the LCD flashing the remaining time every 15 seconds. For example:



After the countdown has finished, the entry pad is ready to use again.

**Note:** After the first Penalty time period (without a correct code entry), two more consecutive invalid code entries will restart an additional 4 minutes delay period. An attempt to unlock using a valid code will not terminate the delay period.

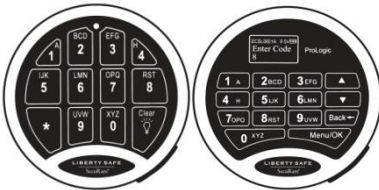
Pushing buttons on the Entry Pad during Penalty time does not restart penalty time.

After the countdown has finished, the entry pad is ready to use again.

**CHANGING BATTERIES IN ELECTRONIC LOCKS**

Battery life is based on how much the electronic lock is used. The lock will emit several short chirps when battery power is getting low. Liberty Safe only recommends using **Duracell® 9V Alkaline Batteries** for best performance. The memory chip in the lock itself retains the lock codes during battery changes and even if the battery goes dead for an extended period of time. A **weak battery** may cause the lock to not open, even though beeps occur. Replace with fresh batteries at regular intervals to insure best performance.

**BATTERY REPLACEMENT – SafeLogic BackLit & ProLogic L01 Electronic Keypad**



**Step 1** - Release latch of the battery compartment, by pulling lever down.

**Step 2** - Pull out the battery compartment from the bottom of the EntryPad.

**Step 3** -Take out the battery and replace with a new 9V alkaline battery The battery compartment will receive the battery, orienting the positive and negative terminals correctly.

**Step 4** - Put the battery compartment back into the entrypad. Push up the latch of the battery compartment until it snaps closed.

**BATTERY REPLACEMENT – SafeLogic TopLit Electronic Keypad**



**Step 1** -Turn the housing ring counterclockwise until it cannot move (about 20°), then pull it off from the entrypad base.

**Step 2** - Push the battery from the bottom left side of the entrypad and unsnap the battery from the connector.

**Step 3** - Snap a new 9V alkaline battery onto the battery clip and put it back into

the compartment by pushing it from the right side. **Note: Tuck the cable into the compartment and make sure the cable does not get caught in the housing ring.**

**Step 4** - There are three alignment tabs on the inside of the housing ring and three corresponding grooves on the entrypad base. Locate the housing ring and slide it onto the base.

**Step 5** – Then turn the ring clockwise until a click sounds.

## MOVING YOUR SAFE



### **SAFETY PRECAUTIONS**

Before moving you safe, make sure you have completely tested the combination and lock to assure it will open properly prior to removing the safe from the pallet and to its final location. Safe doors are NOT designed to be removed due to possible serious injury. Never move the safe with the door open. Do not open the door with safe lying down. The safe's door should never be removed. **Removing the door will void the warranty on your safe.** Safes are very heavy and awkward to handle. Only use of proper moving equipment by a trained professional is recommended. Using a standard refrigerator dolly is very dangerous and can cause injury or death.

### **REMOVING THE SAFE FROM PALLET**

(NOTE: If you want help to have the pallet removed and the safe installed as described below, contact your local Liberty dealer.)

With the safe upright and open, pry up the black plastic caps on the floor to expose the mounting bolts (note: some models require you to lift the access panels or carpet on the floor to expose the black plastic caps). Use a 9/16" socket and ratchet to remove the bolts. **Caution: Have someone steady the safe while removing the safe from the pallet to prevent the safe from tipping forward.** Close and key-lock the door to prevent accidental opening while removing the safe from the pallet to the final location (it is not recommended to scramble the combination). Make sure you have adequate help to move the safe off its pallet. Carefully slide the safe off the pallet until one edge is resting on the floor. While the safe is tilted on its edge, remove the pallet out from under the safe. Carefully lower the safe back to its upright position.

### **PLACEMENT OF YOUR SAFE**

Before moving your safe, verify the load bearing weight of the floors and stairs, and types of flooring the safe will be moved over (tile, wood, and other flooring can be damaged by the weight of the safe). We recommend placing a protective barrier (such as a piece of carpet, treated wood or rubber mat) between the safe and floor to prevent scratching of the safe surface, which could lead to rust. To determine whether or not your safe will make it through doorways, stairs or corners take the empty safe box and see if it will fit all the way through to its final location.



**Proper installation and anchoring are critical to the security and fire performance of your safe.** Make sure you consider the following:

- Install near a load-bearing wall as a precaution to supporting the weight of the safe.
- To help protect the exterior finish of your safe, install inside your home in a dry location where there is climate control (heat in the winter and cooling in the summer).
- Depending upon the fire safe you've purchased, it has been designed to withstand a certain amount of heat during a fire. The safe's fire rating depends upon the number of layers of fireboard and BTU rating. Generally speaking, fire safes perform better in lower levels of a home (like the basement) where fire temperatures are lower. Additionally, placement of your safe away from potential hot spots (areas where flammable materials are stored) will improve your chances that your safe and its contents will perform better in a home fire. No safe is completely fireproof. If the fire reaches a high enough temperature for long periods, fire damage may occur.
- To store photographs, negatives, CD's or other electronic media, a Media Cooler Storage unit inside your safe is recommended for heat sensitive items.

## ANCHORING YOUR SAFE

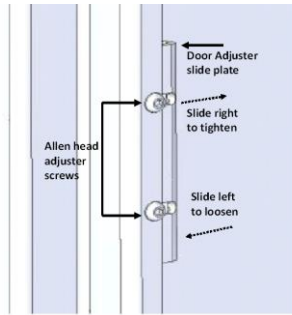
To achieve the highest level of security and safety possible, **anchor your safe securely to the floor**. We recommend placing a protective barrier (such as a piece of carpet, treated wood or rubber mat) between the safe and floor to prevent scratching of the safe surface, which could lead to rust. Before anchoring safe, make sure the safe is level. Use redwood door shims to adjust safe level so the door has the desired swing. Use appropriate hardware for the wood or cement surface you are anchoring to. Anchoring kits with instructions are available from your dealer. While most safes are UL Listed as Residential Security Containers (RSC), given enough time it is possible for a thief to break into a safe. Securing it to the floor helps secure and prevent removal of the safe by thieves.

## DOOR ADJUSTMENT

**Note: Safes with square locking bars (see diagram pg. 6) do not require door adjustment.**

Most safe models have two door adjustors for tightening or loosening the door. These adjustors are located just inside the safe on the left doorjamb. After removing all packaging material, close the door and extend the bolts. Pull out on the door handle to check the tightness. If there is play in the door, you will need to adjust the slide plate.

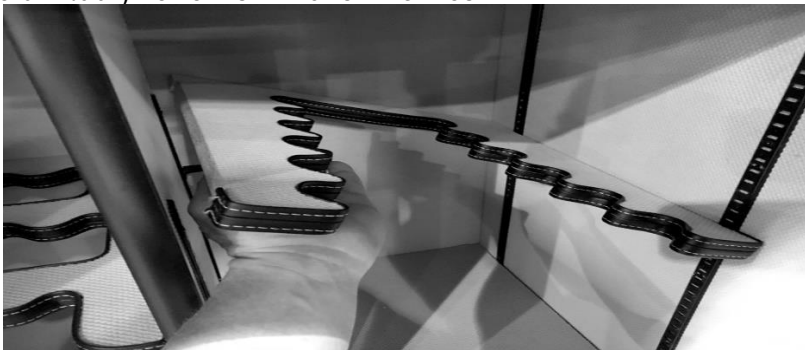
Using the supplied hex wrench, loosen the two (2) hex adjuster screws. Slide the adjuster left to loosen and right to tighten the door. Re-tighten screws and check adjustment. When properly adjusted, you should feel slight resistance when turning the handle to extend the door bolts. Only slight movement should be felt with the door is shut. **Caution: Do not adjust door too tight. This may cause wear on both the door pins and locking mechanism. If your door has a tendency to self-open (the bolts retract by themselves) or the handle is hard to turn when extending the bolts, the door adjusters may be too tight.**



## USING & MAINTAINING YOUR SAFE

### ADJUSTING INTERIOR RACKS

**⚠ CAUTION:** Because gun racks are very fragile, we recommend **LIFTING ONE SIDE OF THE GUN RACK** (especially the EZ rack) when removing and re-installing the shelf (as shown below). **DO NOT PULL RACK STRAIGHT OUT.**





## LOADING YOUR SAFE

- When putting guns into your safe, make sure they rest securely against the cutouts provided to prevent accidental tipping when the door is closed.
- Store documents in the bottom of the safe for greatest protection against fire damage.
- Store ammunition separately from valuables.
- If you are storing electronic media, use a Media Cooler to provide additional protection (See your local dealer or visit [www.libertysafe.com](http://www.libertysafe.com)).
- Do not put anything in your safe that will put pressure against the door when it is closed.
- If you live in a humid environment, it is recommended that you use a **dehumidifier** or **desiccant** to protect the contents from rust or mildew. Dehumidifiers and other moisture reducing products suitable for your safe are available from your dealer. Dehumidifiers should be kept at least 1" away from side and back walls.
- Store heavy contents away from the middle of the shelf. Overloading shelves (30 + lbs.) can cause them to sag or break. Maximum weights vary by model.

## ELECTRICAL OUTLET (Select Models)

Electrical outlets are installed only on select model safes. Before using the outlet some assembly is required.

- Step 1. Locate the power cord on the inside of the safe on the floor. Attach the female side of the cord to the electrical access hole in the back of the safe (see diagram pg.5).
- Step 2. Plug the power cord into a home or office wall outlet.

## CLEANING AND MAINTAINING YOUR SAFE

- **Manual Locks** – It is recommended that you have your manual lock serviced annually by a certified lock technician to maintain trouble-free service. Electronic locks do not require this service.
- **Chrome Locking Pins** – Once per year extend the bolts and wipe a small amount of lubricating oil or Vaseline along the bottom of the middle most (2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> bolt down) bolt on the hinge and open side of the door.
- **Internal Locking Mechanism** – The advanced locking mechanism requires no maintenance. Opening the door panel of your safe by anyone other than a certified lock or safe technician may void your warranty.
- **Exterior** – Use a soft, non-abrasive cloth dampened with water to clean the surface of a gloss, powder coat or textured finish safe. Other materials may cloud or scratch the finish of your safe:
  - Logos and other graphic images must be wiped gently. Never rub or polish
  - The lock and handle have a protective coating to prevent tarnish. **DO NOT** use metal polishes or solvents for cleaning. Simply wipe off with a soft cloth.
  - Scratches and other blemishes may be touched up with a paint touch up kit available from your dealer.
- **Fire Seal** – The fire seal does not need maintenance unless it is ripped or destroyed. If the seal becomes damaged, call for replacement pieces. The Palusol® fire seal used provides additional fire protection. Once the temperature reaches 212° it expands up to seven (7) times its flat size and fills the joints and gaps resisting penetration of smoke and heat.

**LOST COMBINATION OR KEYS—ALL LOCK TYPES**

The lock on your safe has been set with a randomly selected combination at the time of manufacturing. As part of our continuing service, a record of your combination by serial number is kept on file. To help us better serve you, please contact Customer Support at (800) 247-5625 when you change your combination or code.

If you lose your combination, you can retrieve a copy for a \$25.00 research fee, **provided you have not changed it from the original combination**. You must complete certain security and documentation requirements. If you lose your keys you can obtain a duplicate for \$5.00 each key, plus \$5.00 shipping and handling. Call (800) 247-5625, press 0, or go to [www.libertysafe.com](http://www.libertysafe.com) to download a combination/duplicate key request form. To use our Fax-on-Demand service and have forms faxed directly to you call (801) 465-5950.

**NEW! COMBO VAULT**



Wish you could remember your combination when you really need it? Now you can! Introducing Liberty's COMBO VAULT retrieval system.

For no cost to you, this system allows you to store your combination through a special encrypted program where only you have access to the information you put in it. Combo Vault uses SSL encryption as well as proprietary security systems and methods to ensure your data is secure. To learn more visit [www.libertysafe.com](http://www.libertysafe.com).

**TROUBLESHOOTING GUIDE**

<b><u>Problem</u></b>	<b><u>Possible Solution</u></b>
<b>Key Will Not Turn</b>	Verify that the combination dial is set at zero before attempting to turn the key. Make sure key is fully inserted before attempting to turn key.
<b>Combination Will Not Open the Safe</b>	Check lock-bolt pressure. Some free play should exist in the handle, left to right. Redial the complete combination stopping at "0" (before reaching "87"). Hold dial on "0" while rattling the handle left and right. Then turn the dial right until it stops at about "87". <b>PLEASE NOTE:</b> If your lock still does not open, it is possible that one or more of your numbers may be off slightly from those shown in this manual. The combination number may have shifted slightly during shipping. Try dialing 1 up or 1 down from each number in the combination. If it opens with a new number, update your combination in this book and report it to Liberty Safe (800) 247-5625, Press 0.
<b>Combination Opens the Safe Intermittently</b>	Check lock-bolt pressure. Some free play should exist in the handle, left to right. Try dialing the combination again. Bolt pressure may be due to out of place interior shelves or improper personal storage (i.e. gun barrels, items too big for shelves).

**TROUBLESHOOTING GUIDE (cont.)**

- Chrome Locking Bolts Do Not Retract to Close Door**      Verify that the dial is unlocked and has stopped on or about "87" before turning the handle. On models with electronic locks make sure the electronic lock is unlocked. Bolts may become dry and need oil. Use a cotton cloth and light oil to rub each bolt entirely, front & back of door.
- Combination Works But Handle Will Not Turn**      Verify that the dial has completely stopped (turning to the right) on or about "87" before turning the handle. Corner protectors (packaging material) may cause undue pressure on the locking bolts. To alleviate the pressure push in on the door while pulling out and turning the handle to open the safe. If the handle turns partially the bolts may be jammed or caught up. Try rotating the handle back and forth (left to right) until the bolts free up. Use a cotton cloth and light oil to rub each chrome locking bolt on the open and hinge side of the door.
- Combination Works and Handle Turns But Safe Will Not Open**      Verify that the handle has been completely rotated in the open position before opening the door. Check the **Allen set screw** located on the front (center of handle under sticker) or side of the handle hub for tightness. Some safes are installed with a unique handle clutch mechanism. Improper personal storage or over tightening the door adjusting mechanism may cause the clutch to temporarily engage. Try pushing in on the door while pulling out and turning the handle. You may have to repeat this step several times until door is open.
- Door Will Not Shut**      Verify that the lock is unlocked and the chrome locking bolts are fully retracted. Make sure the interior shelves are pushed back as far as possible, and that the floorboard is pressed down to the bottom of the safe floor. The handle should travel the same distance with the door closed as it does with the door open.
- Door Shuts But Will Not Lock**      Verify that the door is shut completely, the handle rotated completely and chrome locking bolts are extended to their locked position. Then rotate the dial to lock the safe. Verify that interior shelves are pushed back as far as possible, and that the floorboard is pressed down to the bottom of the safe floor. (For electronic locks see the next section.)
- Combination Dial Is Tight or Will Not Turn**      Verify that the key-lock is unlocked (jagged edge of key will be facing up) before attempting to turn dial. Check lock-bolt pressure. Some free play should exist in the handle, left to right. Bolt pressure may be due to out of place interior shelves or improper personal storage. Make sure the door is completely closed and the locking bolts are in the fully extended position. Normally dial tightness varies from safe to safe. Tightness of dial may increase or decrease as dial is being turned.

### TROUBLESHOOTING GUIDE (cont.)

**Combination Works  
But Handle Will Not  
Turn**

Verify that the dial has completely stopped (turning to the right) on or about "87" before turning the handle. Corner protectors (packaging material) may cause undue pressure on the locking bolts. To alleviate the pressure push in on the door while pulling out and turning the handle to open the safe. If the handle turns partially the bolts may be jammed or caught up. Try rotating the handle back and forth (left to right) until the bolts free up. Use a cotton cloth and light oil to rub each chrome locking bolt on the open and hinge side of the door.

**Electronic lock will  
not open.**

1. The locking mechanism of a safe can, under certain conditions, place pressure on the side of the lock's bolt. This is often caused by something inside the safe pressing against the door or by something caught between the safe door and its frame. When this occurs, the lock will not operate properly. To relieve side pressure on the lock bolt, move the safe's handle to the fully locked position, (for direct-drive locks make sure the keypad is turned counterclockwise to stop), then re-enter a working code. The lock should open.
2. If the lock "chirps" when keys are pressed, but it will not open, the batteries may be drained to the point that they will not operate enough to open the lock. Follow the battery replacement procedure in this manual.

**Electronic lock will  
not lock.**

1. If the lock "chirps" when keys are pressed, but it will not open, the batteries may be drained to the point that they will not operate enough to lock the lock. Follow the battery replacement procedure in this manual.

### FREQUENTLY ASKED QUESTIONS

**Q. How does the key-lock work?**

A. It is used to lock the dial from turning. You can lock the dial combination scrambled or open. Simply set the dial to "0", insert the key and turn half a turn counterclockwise. This will lock the safe. To unlock, turn the key half a turn clockwise, remove the key and either redial combo or turn dial back to opening position.

**Q. Can I change the safe's combination?**

A. If the safe is equipped with an electronic lock refer to the "Changing Your Combination" instructions in this manual. (The S&G operating instructions for bio-metric locks are included in your packet as well). If the safe is equipped with a mechanical dial lock you must contact a locksmith or your local dealer to have the combination changed.

**Q. Why is the handle pointing in a different direction than it used to be?**

A. The handle has a built in clutch mechanism. When the handle is forced it will slip left or right. To reset it simply force it back to its original position when locked.

**Q. What is routine maintenance and who is qualified to do it?**

A. Routine maintenance keeps your safe's lock in good working condition and may prevent costly lockouts. Most locksmiths can perform the work. Make sure that they are familiar with Sargent & Greenleaf® group II locks. For your convenience a locksmith locator is available at [www.libertysafe.com](http://www.libertysafe.com) under the support section.

**Q. What if I lose my keys or combination?**

A. A Duplicate Key/Combination request form must be filled out and faxed along with a copy of the sales receipt to: (801) 465-5940. You can print a form from our website [www.libertysafe.com](http://www.libertysafe.com) under the Services & Support section or have one mailed by calling our toll free customer service line at (800) 247-5625.

**Q. Can an electronic lock be installed on the safe?**

A. Yes. Contact your dealer for details.

### **WARRANTY CLAIMS**

Please read carefully the safe warranty that accompanied your safe. If you encounter a problem that falls under the warranty coverage, simply call Customer Support at (800) 247-5625, press 0. You will be required to provide the serial number and proof of ownership if you have not sent in your warranty card.


### **WARRANTY REPAIRS**

Repairs to your safe covered under your warranty should not be performed without the pre-authorization of a Liberty customer service representative. If there are any issues regarding your safe please contact a Liberty Safe Customer Support at (800) 247-5625. Solutions to frequently asked questions and issues can also be found in Trouble Shooting Guide in this booklet or on line at [www.libertysafe.com](http://www.libertysafe.com). The cost of any repairs performed without pre-authorization will be the sole responsibility of the owner.

### **WATER AND FIRE DAMAGE**

Your safe is not waterproof. Should your safe be exposed to water, the fire insulation of your safe will be compromised. Do not continue to store items in a safe that has been compromised by water. You should purchase a replacement model for continued fire protection. In the event of flooding or water damage, make sure to have your safe opened as quickly as possible. If your safe included firearms, remove them and have them cleaned and lubricated immediately. Damage to the safe from water alone is not included in the lifetime limited warranty.

### **INSURANCE COVERAGE**

** LIBERTY SAFE DOES NOT INSURE THE CONTENTS OF YOUR SAFE.** A homeowners policy or other insurance coverage should be purchased in an amount sufficient to cover the contents. Most homeowners policies require the purchase of riders or endorsements on items such as guns, jewelry coins and other valuable collectibles. Should damage occur to your valuables, a claim should be made with your homeowners insurance. Check with your local insurance company for possible discounts that may be available with your purchase.

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Register your **LIFETIME WARRANTY** online at:  
**WWW.LIBERTYSAFE.COM**

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